

**FACULTY SENATE MEETING MINUTES**  
**North Carolina A&T State University**  
**Academic Classroom Building Auditorium (A101)**  
**Tuesday, September 24, 2013**  
**3:00-5:25 p.m.**

**Brian Carey Sims, President Presiding**

**Senate Members Present:** Obasi Akan, Alfredo Aquirre, Elizabeth Barber, Sherrie Cannoy, Robert Cobb, Laure Davis, Dwedor Ford, Samuel Garren, Tony Graham, Julius Harp, Gwendolyn Highsmith-Quick, Floyd James, Loney James, Dukka KC, Roland Leak, Patrick Martin, Stephen McCary-Henderson, Ademe Mekonnen, Radiah Minor, Elsie Moore, Janis Oldham, Jerono Rotich, Messiha Saad, Brian Sims, Vanita Vactor, Jane Walker, Lijun Wang, Sheila Whitley, Kenneth Williams, Osei Yeboah.

**Departments Not Represented:** History; Liberal Studies; Political Science; Sociology and Social Work; Chemical Engineering; Civil, Architectural and Agricultural Engineering; Electrical Engineering; Human Development and Services; Nursing; Electronic, Computer, and Information Technology; Applied Engineering; Army ROTC; Air Force ROTC.

**The meeting was called to order by Dr. Brian Carey Sims, President Presiding**

**A moment of silence**

**Approval of Minutes**

The August 27, 2013 minutes were approved.

**Senate Welcome**

Dr. Sims greeted everyone and thanked them for their presence.

**Dr. Brian Sims**

**Remarks**

**Dr. Brian Sims**

- Dr. Sims noted the work and success of the Senate as reported in the *Faculty Senate Annual Report, AY 2012-2013* entitled, *Potential Realized: Faculty Preeminence in Motion*.
- He informed the senators that the Senate Executive Committee meeting was held today. The Committee's role is being discussed. Workable timelines are being developed. Dr. Sims noted that for the 2013-2014 academic year, it is his hope that faculty energy will be harnessed and geared toward accomplishing University goals as stated in the *Preeminence 2020* document. Additionally, work needs to be done to finalize a separate faculty governance document. Dr. Sims asked for faculty volunteers to assist with the work on this document. Dr. Sherrie Cannoy, Department of Business Education, agreed to join the team. Other faculty members were asked to notify Dr. Sims of their interest.

- A Memorandum from Provost Joe B. Whitehead, Jr., was read. Provost Whitehead has asked Dr. Beryl McEwen, Vice Provost for Strategic Planning and Institutional Effectiveness (and SACS Liaison) to serve as ex-officio member of the Faculty Senate to support appropriate development, implementation, and compliance with undergraduate academic policies and general education requirements. After some discussion, Dr. Sims stated that he would send a letter of response to Provost Whitehead noting that this membership may be in contradiction to current language as stated in Chapter Four of the Faculty Handbook.

### **University Printing**

### **Vice Chancellor Robert Pompey, Jr.**

Vice Chancellor Pompey addressed the Senate on University printing. He also introduced his 'printing' team (Martinique Williams, David Weaver, and Systel Representative Michelle Shepherd) who accompanied him to the meeting. Vice Chancellor Pompey noted that the University has just undergone a very painful process with budget reductions which affected University operations and personnel. He stated that to lessen the sting of these reductions, structural changes to the University printing are under review. The University is looking for ways to cut costs because of the current and anticipated recurring future budget cuts. University printing has become a major concern. There are robust service and maintenance contracts, and enormous costs associated with ink. Currently, the printing team is going to every school to present a cost-cutting proposal as related to printing. After some discussion with Senators, it was agreed that while all areas would not be satisfied with the printing plan, there is room for adjustments. The source of funding will be taken into consideration and faculty members would be invited to join the University Printing Planning Team. Vice Chancellor Pompey stated that he would let the deans, chairs and senators know when the University Printing Planning Team is coming to their area(s).

### **Instructional Technology Resources**

### **Dr. Tracie Lewis**

Director Dr. Lewis gave an overview of the Campus instructional technology resources. It was noted that instructional technology services and distance education provide technical staff and the physical infrastructure to assist faculty with the development and continued maintenance of face-to-face, hybrid, and fully online courses. Primary units are learning management systems (Blackboard assistance and training); instructional design services; classroom technology support (video and web conferencing/ streaming); multimedia services (media conversion, video enhancements, digital signage, CD/DVD duplication, video editing, post-production editing and video graphics); technology training; and program and student support. Dr. Lewis stated that she and her support team are available to assist the faculty, as needed.

### **New Programs & Curricula Committee Report**

### **Dr. Sheila Whitley**

Dr. Sheila Whitley reported that the committee reviewed, discussed and approved one curricula change submitted by the Department of Computer Science. The change is as follows:

Department of Computer Science:

- One (1) Proposed New Concentration with General Education Requirements: BS in Computer Science – Health Informatics and Security.

The change was approved unanimously by the Faculty Senate.

#### **Nomination Committee Report**

**Dr. Floyd James**

- Grievance Committee – Dr. Laure Davis (Industrial and Systems Engineering); Dr. Stephen McCarey-Henderson (Curriculum and Instruction); Dr. Vanita Vactor (Visual & Performing Arts); Dr. Robert Cobb, Temporary (Graphic Design Technology). All were voted in unanimously.
- Hearing and Reconsideration Committee – Needs a member from the School of Nursing. Dr. Sims will ask the Dean to recommend a member.

#### **Faculty Driven Initiative**

**Dr. Elizabeth Barber**

Dr. Elizabeth Barber gave an overview of the Malawi Leadership and Service Learning Research Study Abroad Program. A very informative and inclusive PowerPoint presentation was made on *The Warm Heart Project*. It was noted that every summer since 2004 students from several universities have traveled to Malawi for one month of in-country participatory action research experiences that build global citizenship, cultural competence and leadership skills. Participants include undergraduate/ graduate students, and faculty from North Carolina A&T, Virginia Tech, Radford University and UNC Wilmington. Three-six course credit hours are offered for this experience through *Field Study in Global Leadership* (LEST 817). Additional information and highlights may be obtained from Professors Liz Barber and Brian Sims.

#### **Faculty Assembly Report**

**Drs. Roland Leak, Floyd James and Jerono Rotich**

The full report can be found on the Blackboard website. Highlights – Elizabeth City State University moratorium; State health plan and survey; and budget cuts.

#### **Board of Trustees Report**

**Dr. Brian Sims**

See attachment

#### **DHR Benefits Open Enrollment Information**

**Dr. Eric M. Gladney**

Dr. Eric M. Gladney, Director, Center for Leadership and Organizational Excellence, provided information about the North Carolina State Health Plan for Teachers and State Employees. Included were handouts on the Enhanced 80/20 Plan, the Consumer-Directed Health Plan, the traditional 70/30 Plan, the NCFlex Plan Rates 2014 (Employee Cost) Revised 7-26-13; Employee Instructions for Completing Benefit Enrollment Online and a booklet entitled, *Important Information About New State Health Plan Options 2014 Open Enrollment, October 1-31, 2013*.

Additionally, Dr. Gladney provided information from the Center for Leadership and Organizational Excellence (CLOE) Professional Development Course Listing, fall 2013, and professional development program opportunities.

Dr. Gladney noted that he is available to assist the faculty, as needed.

### **Faculty Handbook Report**

**Dr. Tony Graham**

Dr. Graham walked the Senators to the link to the Handbook placed on the faculty portal of the University website. The Committee is still working on changes and updates to the Faculty Handbook. It was noted that while one may be directed to a promotion and tenure form on the website there is currently not a form on the website for reappointment. Faculty should be directed to the office of their respective school/college dean for the reappointment form.

### **Old Business**

**Dr. Brian Sims**

Work will continue in the areas of faculty parking, the chairperson's evaluation process and the faculty four document.

### **Adjournment**

The meeting adjourned at 5:25 p.m.

**-Next Senate Meeting: October 22, 2013 at 3:00 p.m. in Academic Classroom Building (A101)**

*Nina R. Ingram  
Administrative Assistant  
Recorder*